

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director – Neighbourhood Delivery

Service Area: Environmental Services

Title of Decision: To award 2 contracts for the supply of Compact Sweepers (Lot 1) and Truck Mounted Sweepers (Lot 2)

Decision made and reasons:

Decision: To award 2 contracts for up to a period of 10 years for the supply of:
Compact Sweepers (Lot 1) – Aebi Schmidt
Truck Mounted Sweepers (Lot 2) – Scarab Sweepers Ltd

Reason: As part of the Council's Fleet Replacement programme, there are a number of sweepers that need to be replaced over the next 10 years (which covers 2 cycles of replacements).

In total the Council will be looking to replace the following:

Compact Sweepers (Lot 1):

1. April 2018 to March 2019 - Quantity three (3)
2. April 2019 to March 2020 - Quantity two (2)
3. April 2022 to March 2023 - Quantity three (3)
4. April 2023 to March 2024 - Quantity two (2)

Truck Mounted Sweepers (Lot 2):

1. April 2019 to March 2020 - Quantity one (1)
2. April 2020 to March 2021 - Quantity one (1)
3. April 2025 to March 2026 - Quantity one (1)
4. April 2026 to March 2027 - Quantity one (1)

The above replacements are included within the Council's Capital Programme.

Reports considered:

The procurement report is attached.

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Simon J Smith – Transport Manager
Craig Thorpe - Group Manager of Environmental Services
Simon Coultas - Operations Manager, Clean, Safe & Green
Andrew Linden – Team Leader, Commissioning, Procurement & Compliance

Financial Comments:

The capital programme provides £1.485m for the seven sweepers over two replacement cycles. Any pressures will need to be funded through savings on other vehicles across the programme.

Lucy Tash

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Accountant

Monitoring Officer Comments:

Officers will need to ensure that an appropriate purchase/service contract is in place prior to ordering the sweepers and include clauses to protect unreasonable price increases. Officers should also consider break clauses so that the council is not bound to the supplier if different technology comes on the market which may improve service delivery or costs during the contract term.

Deputy S151 Officers Comments:

The approved capital budget contains £1.49m for the purchase of the replacement sweepers, the projected costs incurred through the award of these lots is £1.37m, so affordable within existing budgets.

Implications:

Value for Money:

The Council carried out an OJEU compliant tender processes using both price and qualitative criteria. This ensures that the Council does not look solely at the lowest priced tender, but takes into consideration other aspects of the requirement to ensure true value for money.

Financial:

The Council looked at both the purchase cost and the running cost of the sweepers when evaluating price. The summary of these costs are as follows:

Lot 1:

Purchase price	Running costs	Total cost per vehicle	Total cost for 10 vehicles
£85,010.00	£20,600.72	£105,610.72	£1,056,107.20

For the purpose of the capital budget, only the purchase price needs to be taken into consideration.

Lot 2:

Purchase price	Running costs	Total cost per vehicle	Total cost for 4 vehicles
£129,314.20	£15,581.75	£144,895.95	£579,583.80

For the purpose of the capital budget, only the purchase price needs to be taken into consideration.

Risk: If this contract is not awarded then the Council will be unable to order new sweepers which are required to replace the current fleet of sweepers. The current sweepers are getting to a point where they require a lot of upkeep which will mean higher revenues costs for repairs or for hire costs.

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Officer Signature:

Date: